

# *Trophy Mount System*

By Willamette PC Services

## *Version 2 Demonstration*

Thank you for your interest in our taxidermy business software. Enclosed is a demonstration of the Trophy Mount System, version 2. This demonstration includes all the functionality of the production version with the exception of the number of customers and projects that can be entered. The demonstration version is limited to ten customers and ten projects for each customer.

**Note: This is a demonstration version, and is not meant to be used to conduct business. The database that is installed with this version of the Trophy Mount System will expire in 60 days. After that time, the data entered into this database will not be accessible. This is a feature of the demonstration version. The production consumer version does not have the limitation.**

The following are just some of the features that make this outstanding taxidermy business software meet your information management needs:

- Choose any of twenty-one reports that contain specific information that can be presented to customers, accountants, wildlife departments or internal staff.
- Customer information screen that is sortable and searchable for quick access.
- Project information screen that contains just about any data entry field you can think of. Best of all, if we didn't think of it, you can add a data entry field yourself so that you never miss any information you need.
- Make "flat" or "by-the-unit-of-measure" prices for poses.
- Keep unlimited notes on any topic.
- Store pictures, video, sound or any other software object within TMS.
- Use your own letterhead or graphics for reports.
- Keep your data safe with the internal backup and restore feature.
- Free support for the operation of TMS software.
- Free minor upgrades.
- Built in help for every screen and report.
- Original and customer requested enhancements since 1996.

Trophy Mount System is a simple yet sophisticated software application that meets the need of single person, garage shops or multi-employee large operations. There is no "one-way" to use TMS. It's features can be used in any combination that makes you comfortable with operation.

Use this demonstration at your leisure. Go ahead and push buttons and experiment with the features to see all the things it can do for you. Since 1996, we have been building the best taxidermy business software and keeping it affordable for everyone. Ask any competing taxidermy business software manufacture for their demonstration and compare them side by side to make up your mind on what quality and value is all about.

Installation:

The installation is packaged on a CD. The installation process is two fold: 1) TMS install and 2) InterBase (database) install. Each process has its own un-install procedures.

Put the CD in the drive and wait a few seconds. An auto-start feature is used for the installation. If your system is not set up for auto-start, you can choose the **SystemSetup.exe** program on the root directory of the CD. The whole system is set up using the System Installation screen. Follow the steps listed on the System Installation screen.

#### Installing Trophy Mount System:

- 1) Press the "Install TMS" button on the System Installation screen.
- 2) Press the "Next" button after reading the "Welcome" dialog box message.
- 3) Press the "Next" button after accepting the terms in the "License Agreement" dialog box message.
- 4) Press the "Next" button after determining where to install TMS from the "Destination Folder" dialog box.
- 5) Press the "Install" button from the "Ready to Install the Program" dialog box.
- 6) Press the "Finish" button on the "InstallShield Wizard Completed" dialog box after all the files have been installed on your computer.

#### Installing InterBase:

- 1) Press the "Install InterBase" button on the System Installation screen.
- 2) Press the "Next" button after reading the "InterBase Server Setup" dialog box message.
- 3) Press the "Next" button after reading the "Important installation information" dialog box message.
- 4) Press the "Yes" button after accepting the "Software License Agreement" dialog box message.
- 5) Within the "Software Activation Certificate" dialog box, type the word **"EVAL"** (without quote marks) into the "Certificate ID:" field and press the "Next" button to continue. This is the *EVAL*uation version of InterBase.
- 6) Within the "InterBase component Selection" dialog box, you will need to "un-check" all of the InterBase components **except** for the *InterBase Server (3578 K)* and the *InterBase Client (384 K)*. Those are the only two that should be checked. When those are the only two components that have check marks, press the "Install" button.
- 7) Un-check the "Yes! Show me the README file" check-box on the "InterBase Server setup complete" dialog box then press the "Finish" button.

#### Installation Complete:

You can press the "Exit" button on the System Installation screen to complete the system setup process.

To start the new Trophy Mount System, go to the Windows "Start" button and choose, "Programs", then "Trophy Mount System", then choose the "Trophy Mount System" icon. Away you go from there...

**Microsoft Vista Issue:** The Interbase database needs to be started manually since Vista security did not allow the service run since Interbase was not installed with administrator privilege.

**Solution:** Build a shortcut on your desktop to start Interbase manually once before running TMS. If Interbase is already running you will not need to start it again.

- a) The folder "c:\Program Files\Interbase Corp\Interbase\Bin" on you computer contains a file named "Ibserver.exe".
- b) Using a file explorer view, right click on the file and choose the "Send To" item.
- c) Choose the "Desktop (create shortcut)" item.
- d) Double click this new desktop icon once prior to launching TMS. (**Note:** If you copy the shortcut to the "All Programs, Startup" area, you will not need to launch the Ibserver program manually, it will start whenever you startup Windows automatically.

I would appreciate any feedback you have regarding the installation and use of this demonstration version. Any comments or concerns will be promptly addressed

Regards,

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To uninstall Trophy Mount System:

1. Press the Start Button. Select the "Settings" menu item, then Select "Control Panel".
2. Select the "Add/Remove Programs" icon.
3. Find "Trophy Mount System" in the list and left click on it to highlight it.
4. Press the "Add/Remove" button. This will bring up a dialog box.
5. Press the "Uninstall" button to finally remove the Trophy Mount System.

To uninstall InterBase: (**Please uninstall InterBase within 60 days of original installation**)

InterBase - (Win95, Win98, WinMe, WinNT)

1. Using the **right** side mouse button, click on the "InterBase Guardian" icon in the system tray found on the right side of the system task bar at the bottom of your screen.
2. Select "InterBase Shutdown" from the menu list.
3. Press the Start Button. Select the "Settings" menu item, Select "Control Panel".
4. Select the "Add/Remove Programs" icon.
5. Find "InterBase" in the list and left click on it to highlight it.
6. Press the "Add/Remove" button. This will bring up a dialog box.
7. Press the "Uninstall" button to finally remove InterBase.

InterBase - (Win2000, WinXp)

1. Start|Control Panel
2. Choose "Administrative Tools"
3. Choose "Services"
4. Scroll to "InterBase Guardian" to highlight it then choose "Stop" the service.
5. Scroll to "InterBase Server" to highlight it then choose "Stop" the service.
6. Close "Services" window
7. Close "Administrative Tools" window
8. Start|Control Panel
9. Choose "Add or Remove Programs"
10. Scroll to "InterBase" and press the "Change/Remove" button
11. Close "Add or Remove Programs" window

## Operation

The TMS program is installed with an empty database, ready for your personalization. Since TMS was designed to be simple to use yet sophisticated, it has the added benefit of being highly flexible. There is really no defined method of using TMS. Each taxidermist can pick and choose between the features they care to use. The following steps will guide you in setting up the basics for TMS operation.

### Step 1 -Fill Business screen information

Customize the Trophy Mount System by entering information about your taxidermy business into the *Business* screen. Launch the *Business* screen by choosing File|Control|Business from the [Menu Bar](#). After entering your business information, close the screen.

### Step 2 -Fill Species screen information

Enter as many species as you want into the *Species* screen<sup>1</sup>. Launch the *Species* screen by choosing File|Control|Species from the Menu Bar. All species entered in the *Species* screen can be accessed when building a project. At least one species must be entered before any project can be attempted.

<sup>1</sup> Keep in mind that new species entries can come from entries already made in the *Species Template*. Template usage is an advanced topic, so when just starting out, only enter a couple of species in the *Species* screen to get used to how the system operates.

### Step 3 -Fill Pose

Enter as many poses as you want into the *Pose* screen<sup>2</sup>. Launch the *Pose* screen by choosing File|Control|Pose from the Menu Bar. All poses entered in the *Pose* screen can be accessed when building a project. The project base rate is determined by what is entered into the *Rate* field in the *Pose* screen. At least one pose for a species must be entered before any project can be attempted.

<sup>2</sup> Keep in mind that new pose entries can come from entries already made in the *Pose Template*. Template usage is an advanced topic, so when just starting out, only enter a couple of poses in the *Pose* screen to get used to how the system operates.

### Step 4 -Fill Action

Enter as many actions as you want into the *Action* screen<sup>3</sup>. Launch the *Action* screen by choosing File|Control|Action from the Menu Bar. . All actions entered in the *Action* screen can be accessed when building a project. At least one action for a pose of a species must be entered before any project can be attempted.

<sup>3</sup> Keep in mind that new action entries can come from entries already made in the *Action Template*. Template usage is an advanced topic, so when just starting out, only enter a couple of actions in the *Action* screen to get used to how the system operates.

### Step 5 -Fill Customer

Once the above steps are complete, the entry of the clientele can begin. Launch the *Customer* screen by choosing File|Customer from the Menu Bar. Enter as many customers as you like. You may only choose to do two or three when just starting out. As customer names are added, TMS will generate a customer number for them. The customer number cannot be altered. It is a sequential number that is generated by TMS. TMS never re-uses the numbers. If customers are deleted, their customer number is not used again.

### Step 6 -Fill Project

Now that customers' have been entered into TMS, the work done for them can be tracked using the *Project* screen. Pressing the *Project* button in the lower left of the *Customer* screen accesses the *Project* screen. Enter information about the mount into the *Project* screen. Once project information is posted, you will notice a row of Tabs in the middle of the *Project* screen. Choose any of the Tabs to enter additional information about the project.

Material Tab - Enter material information that may be used in the project (Automatically populated if you entered material for the species and pose in the *Materials* screen from the Control section of TMS).

Measure Tab - Enter measurement information that may be needed during the course of the project (Automatically populated if you entered material for the species and pose in the *Measurement* screen from the Control section of TMS).

Line Item Tab - Used to price additional items needed to complete the project. Line item rates are added to the base rate of the project to give a grand total for the completed project.

Payment Tab - When customers make a payment for the project, enter the amount of the payment here.

Retained Tab - Some States require records to be kept in the event that the taxidermist retains animal parts. Enter that information here.

Commission Tab - If arrangements are made with outfitters or other entities that direct business your way, you can track amounts to be paid to them here.